

Impact Assessment Level 1: Initial screening assessment

Subject of assessment:	Corporate Debt Management			
Coverage:	Crosscutting			
This is a decision relating to:	<input type="checkbox"/> Strategy	<input checked="" type="checkbox"/> Policy	<input checked="" type="checkbox"/> Service	<input type="checkbox"/> Function
	<input checked="" type="checkbox"/> Process/procedure	<input type="checkbox"/> Programme	<input type="checkbox"/> Project	<input checked="" type="checkbox"/> Review
	<input type="checkbox"/> Organisational change	<input type="checkbox"/> Other (please state)		
It is a:	New approach:	<input type="checkbox"/>	Revision of an existing approach:	<input checked="" type="checkbox"/>
It is driven by:	Legislation:	<input checked="" type="checkbox"/>	Local or corporate requirements:	<input checked="" type="checkbox"/>
Description:	<p>Key aims, objectives and activities To assess the impact of proceeding with an updated Debt Management Policy</p> <p>Statutory drivers The Council has a statutory duty to collect outstanding debt and does so in accordance with the Local Government Finance Act 1992 and the Council's Financial Procedure Rules.</p> <p>Differences from any previous approach To incorporate the Council's updated Financial Procedure Rules following the approval of the refreshed Council Constitution: Agenda for Corporate Affairs and Audit Committee on Tuesday 15th August, 2023, 4.00 pm Middlesbrough Council</p> <p>Minor amendments in policy wording and references to respond to some inconsistencies and presentational issues. The minor amendments required in the updated policy will result in no changes to the threshold to services and support.</p> <p>Key stakeholders and intended beneficiaries (internal and external as appropriate) Key stakeholders: the Council; Service Users</p> <p>Intended outcomes.</p> <ol style="list-style-type: none"> To seek the adoption of a suitable updated policy to provide clear guidance on the recording, reporting, recovering, and monitoring of the Council's debt and income. 			
Live date:	1 April 2024			
Lifespan:	Until Further Notice (review every 3 years)			
Date of next review:	1 April 2027			

Screening questions	Response			Evidence
	No	Yes	Uncertain	
Human Rights Could the decision impact negatively on individual Human Rights as enshrined in UK legislation?*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No evidence to suggest that the policy will have an adverse impact on individuals in terms of human rights.
Equality Could the decision result in adverse differential impacts on groups or individuals with characteristics protected in UK equality law? Could the decision impact differently on other commonly disadvantaged groups?*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No evidence to suggest that the policy will have an adverse impact on individuals in terms of equality.
Community cohesion Could the decision impact negatively on relationships between different groups, communities of interest or neighbourhoods within the town?*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No evidence to suggest that the policy will have an adverse impact on relationships between different groups, communities of interest or neighbourhoods within the town.
Next steps: ➡ If the answer to all of the above screening questions is No then the process is completed. ➡ If the answer of any of the questions is Yes or Uncertain, then a Level 2 Full Impact Assessment must be completed.				

Assessment completed by:	Debbie Ingoldsby	Head of Service:	Janette Savage
Date:	23.2.24	Date:	23.2.24

* Consult the Impact Assessment further guidance appendix for details on the issues covered by each of these broad questions prior to completion.